

San Francisco Immigrant Legal & Education Network  
三藩市移民法律和教育網絡  
La Red Legal Y Educativa De Inmigrantes De San Francisco

# EMERGENCY TOOLKIT 2017

**This handout includes the following:**

- Important information about your immigration status
- Your rights when encountering the police, immigration, or customs agents
- Tips on preparing a family emergency plan

**CALL FOR HELP IN YOUR LANGUAGE:**

English: (415) 282-6209 x115

Español: (415) 431-4210

華語: (415) 761-3222

العربية: (415) 861-7444

Tagalog: (415) 333-6267

**IN CASE OF ICE ENFORCEMENT ACTIVITY CALL (415) 200-1548**

\*\*This brochure is intended as general information. It is not a substitute for individualized legal advice. If you are a low income resident of San Francisco you may be entitled to free legal advice provided by the San Francisco Immigrant Legal & Education Network.

San Francisco Immigrant Legal & Education Network (SFILEN) is a collaboration of 13 organizations that provide free and low cost legal assistance and community education to San Francisco's immigrants in a culturally and linguistically appropriate manner. We represent immigrants from African, Arab, Asian, and Latino communities and have capacity in over 20 languages and dialects. Some of the services we provide are:

**FREE IMMIGRATION LEGAL SERVICES**

**FREE RESOURCES IN YOUR LANGUAGE**

**INFORMATION ON CHANGES IN IMMIGRATION LAW & YOUR RIGHTS**



**San Francisco Immigrant Legal & Education Network (SFILEN)**

African Advocacy Network | Arab Resource & Organizing Center | Asian Law Caucus  
Asian Pacific Islander Legal Outreach | CARECEN | Causa Justa Just Cause  
Chinese for Affirmative Action | Dolores Street Community Services  
Filipino Community Center | La Raza Centro Legal  
La Raza Community Resource Center | Mujeres Unidas y Activas | PODER

[www.sfilen.org](http://www.sfilen.org)

# UNDERSTAND YOUR IMMIGRATION STATUS:

## GREEN CARD HOLDER, DACA\*/Temporary Protected Status, OR UNDOCUMENTED

Most people fall into one of three categories: Green card holders [also called legal permanent residents (LPRs)], DACA\*/TPS, or undocumented.

	Green Card Holder	DACA*/TPS	Undocumented
<b>Document</b>	Green Card	Work permit	No U.S. papers
<b>Can you be deported?</b>	Yes, if you break certain laws.	Yes, if you break certain laws and the government decides to no longer allow you to remain in the U.S.	Yes, but you may have the right to fight your case in court.
<b>Can you legally work and obtain a social security number?</b>	Yes	Yes, you can work legally with a work permit that allows you to obtain a social security number, but these can be revoked.	No (but there are certain situations in which you may be able to- if you are in immigration proceedings, consult an attorney).
<b>Can you vote?</b>	No	No	No
<b>Do you have a right to an education?</b>	Yes	Yes	Yes
<b>Can you expect financial aid for college?</b>	Yes	Yes, in CA (under CA Dream Act AB130&131 and AB540 with restrictions)	Yes, in CA (under CA Dream Act AB130&131 and AB540 with restrictions)
<b>Can you obtain a driver's license?</b>	Yes	Yes in CA (under AB60)	Yes in CA (under AB60)
<b>Can you contact the San Francisco Police or Fire Department for assistance? **</b>	Yes	Yes	Yes
<b>Can you obtain a social security number and benefits?</b>	Yes	Yes	No
<b>Can you help family immigrate?</b>	Yes, but with restrictions.	No	No
<b>Can you travel outside U.S.?</b>	Yes, but not for long periods of time unless you obtain permission from the government.	In certain circumstances you may be able to request special permission to leave temporarily; consult an attorney.	Generally no—usually if you leave, you can't legally return.

Adopted from Immigrant Legal Resource Center, "Living in the United States: A Guide for Immigrant Youth", 2015

\*On September 5, 2017 the Trump administration announced the gradual recession of the DACA program. After September 5, 2017, no new initial applications are being accepted. After October 5, 2017, no renewal applications will be accepted. Your DACA status and work permit are valid until they expire.

\*\*San Francisco has a Sanctuary City Ordinance, which allows all immigrants to access basic services without being questioned about their immigration status. For example, anyone can access medical emergency services, educational services, and San Francisco Police Department Services.

### 2 Whether you are a citizen or not, you have rights under the United States Constitution.



## KNOW YOUR RIGHTS:

### WHEN ENCOUNTERING THE POLICE, IMMIGRATION, OR CUSTOMS AGENTS

Under the 5th Amendment: You only need to give your name and do not have to answer any other questions by the Police, Federal Bureau of Investigation (FBI) or Immigration and Customs Enforcement (ICE). You do not have to talk to anyone, even if you are arrested.

- ✓ **You have a right to talk to a lawyer first.**
- ✓ **You have a right to ask for interpretative services.**
- ✓ **ICE may not enter your home without a court order.**
- ✓ **Don't answer any questions, even though you may be intimidated.** (Only provide your name)
- ✓ **Don't allow a search without your permission.** (They can pat you down only)
- ✓ **Don't sign anything.**
- ✓ **Don't show an agent false documents.**
- ✓ **Remember the contact number for an organization or attorney that can help you.**
- ✓ **Remember to record the agent's information.** (For example, their name, government agency, and license number)

#### WHAT YOU SHOULD SAY:

1. I choose to remain silent.
2. I need \_\_\_\_\_ language help.
3. Ask "Am I free to leave?"  
If they say **NO: Ask to speak with a lawyer.**  
If they say **YES: Walk away and don't run!**
4. I want to contact this organization/attorney:  
\_\_\_\_\_

Contact number: \_\_\_\_\_

## FAMILY EMERGENCY PLAN:

### PREPARING YOU AND YOUR FAMILY

In case of an emergency, such as being arrested or in the event of a natural disaster, it is important to have a prepared family emergency plan. Having an emergency plan that family members are familiar with will help keep families calm and safe.

#### PREPARE YOURSELF:

- Always have some form of identification with you (if you have one).
- Keep a card with the names, numbers, and addresses of contacts you can talk to in times of emergency (for example, an immigration lawyer or community organization). If possible, memorize these numbers.
- Make sure your family has your A-Number\* (if you have one), full name, and date of birth.
- Make sure your family has any immigration documents in a folder so they can show them to an immigration attorney in the event that something happens. Also, make sure a family member or a trusted friend knows your immigration history.
- Review and remember your rights when encountering the police, immigration, or customs agents.

\*Your A- Number is the 10-digit number that begins with an "A" on your immigration documents.

#### PREPARE YOUR FAMILY:

- Plan with your family beforehand about what to do, who to contact, and where to meet in case of an emergency.
- Make arrangements in advance for child or elderly care. Remember to include these contacts in your child's school emergency card.
- Constantly update everyone's contact information and put it in a place that is easily accessible.
- Keep copies of all immigration documents and other important documents in a safe place or with a trusted friend.

## IMPORTANT NUMBERS TO KNOW:

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### Call SFILEN for Free Legal Services:

English: (415) 282-6209 x115

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華語: (415) 761-3222

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### Hotlines and Other Helpful Numbers:

#### Immigration Court Hotline

1-800-898-7180

(Call for hearing schedules with Immigration Court. You will need the person's A-Number)

#### San Francisco Immigration Court

100 Montgomery Street, Suite 800

San Francisco, CA 94104

(415) 705-4415

### Jails and Deportation Centers:

#### San Francisco Detention and Removal Office (DRO)

(415) 844-5512

#### Contra Costa West County Detention Facility

(415) 844-5512

#### Yuba County Jail, Marysville, Ca

(530) 749-7740

#### Rio Cosumnes Correctional Center

(916) 329-4300

#### ICE Online Detainer Locator

<https://locator.ice.gov/odls/homePage.do>

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Legal & Education Network

938 Valencia Street

San Francisco, CA 94110

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# FAMILY EMERGENCY PLAN

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## REMEMBER!

1. Make arrangements for child care ahead of time in case of an emergency.
2. Update everyone's contact information and put in a visual place.
3. Keep copies of all immigration documents and other important documents in a safe place.
4. **DO NOT SHARE THIS CARD WITH IMMIGRATION AGENTS OR POLICE OFFICERS!**

## Emergency Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Day) \_\_\_\_\_

(Night) \_\_\_\_\_

Relationship: \_\_\_\_\_

## Contact Information for Community Organization or Lawyer:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

## Family Member #1:

Full Name: \_\_\_\_\_

A-Number: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## Family Member #2:

Full Name: \_\_\_\_\_

A-Number: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## Family Member #3:

Full Name: \_\_\_\_\_

A-Number: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## Family Member #4:

Full Name: \_\_\_\_\_

A-Number: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Emergency Meeting Place:** \_\_\_\_\_

\*Your A-Number is the 10-digit number that begins with an "A" on your immigration documents.



# CHECKLIST OF INFORMATION AND DOCUMENTS

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## Important information to know

- A-number (8-9 digit number that may begin with an A usually on your immigration documents)
- When is your next court date/hearing date?
- List of all entries and exits (including date, place, status, if apprehended by immigration or police)
- List of family members with status in the U.S. (spouse, children, parents, brothers/sisters)
- Have you applied for any type of immigration relief before?
- Have you had any prior deportation or removal orders?
- Do you have any type of criminal record? (arrests, where, for what, and documentation of what happened in court)
- Do you fear harm or mistreatment if you return to your home country?
- Have you ever been a victim of a crime in the U.S? (if yes, make sure to obtain a police report)
- Do you have a serious medical issue or take medication for a serious illness?

## Documents to keep in a safe place

- Birth Certificates (yours and your family members)
- Any form of Identification
- Passport (if you have one)
- Any immigration documents
- Any criminal documents if you were either a victim or a suspect
- Documents relating to any serious medical problems

